

# BOARD NOMINATION FORM



WellingtonNorth  
Badminton

Taylor Park, 24 Tawa Street  
PO Box 51154, Tawa  
Wellington 5249  
[www.wnba.org.nz](http://www.wnba.org.nz)

---

This form is to be completed by persons who wish to be elected to the Wellington North Badminton Association Board. Board Members will be elected at the next Annual General Meeting to be held on 30<sup>th</sup> March, 2026. It must be completed and forwarded to Richard Kirby by 10<sup>th</sup> March, 2026.

Prospective Board Members will be required to complete and sign the WNBA Board Member Commitment document, a copy of which is attached. Applicants are to familiarise themselves with this document and be prepared to complete it to the satisfaction of the Board. Persons will not be accepted onto the Board until this has been carried out.

Herewith my application for board membership:

Full name: .....

Address: .....

.....

.....

Phone: .....

Email address: .....

Please provide a brief summary of why you would like to be a Board member and the skills and experience you will bring to the Board. (Please note that this information will be made available to WNBA Members to assist them to vote.)

.....

.....

.....

.....

.....

.....

.....

Signed: .....

Dated: .....

## Board Member Commitment



Taylor Park, 24 Tawa Street  
PO Box 51154, Tawa  
Wellington 5249  
[www.wnba.org.nz](http://www.wnba.org.nz)

- 1 I, , consent to become a member of the Board of WNBA.
- 2 I am not disqualified from Membership of WNBA.
- 3 I recognise the important responsibility I have committed to as a member of the Board, and hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations associated with that role.
- 4 I acknowledge that my primary roles as a Board Member are:
  - 2.1 to contribute to defining the organisation's mission and governing the fulfilment of that mission; and
  - 2.2 to contribute to, and support, the work of the Board and to carry out the functions of the office of Board Member as stated in the Constitution and other governance documents.
  - 2.3 My role as a Board Member will focus on the development of policies that govern the implementation of the organisation's plans and purposes. This role is separate and distinct from the role of the General Manager, who determines the means of implementation.
- 5 I will exercise the duties and responsibility of this office with honesty, integrity, collegiality, and care.
- 6 I pledge, to the best of my knowledge and ability, as follows:
  - 4.1 To establish as a high priority my attendance at all meetings of the Board.
  - 4.2 To be prepared to discuss the issues and business addressed at scheduled meetings, having read the agenda and all background material relevant to the topics at hand.
  - 4.3 To maintain the confidentiality of what is said or seen at Board meetings.
  - 4.4 To work with and respect the opinions of my peers who serve on this Board.
  - 4.5 To always act for the good of WNBA as a whole.
  - 4.6 To represent WNBA in a positive and supportive manner at all times and in all places.
  - 4.7 To observe meeting procedures and display courteous conduct in all Board meetings.
  - 4.8 To refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results and prohibit methods that conflict with Board policy.
  - 4.9 To avoid conflicts of interest between my position as a Board Member and positions held with other organisations or my personal life. If such a conflict does arise, I will declare that conflict before the Board and I acknowledge my participation in any discussion or voting on that topic will be governed by the Conflict of Interest Policy.
  - 4.10 To support in a positive manner all actions taken by the Board even when I am in a minority position on such actions.
  - 4.11 To participate openly and honestly in reviews of Board performance and my performance as an individual Board Member.
  - 4.12 To participate in development opportunities that may be provided in order to augment my skills as a Board Member and the efficacy of the Board as a whole.

- 7 I am aware of the responsibilities I hold under the Incorporated Societies Act, in particular clauses 57 and 62 which are attached.
- 8 If, for any reason, I find myself unable to carry out the above duties to the best of my ability, I will first seek leave of the Board to work to a different standard and, if I cannot achieve this, I will agree to resign my position as a Board Member.

Board Member signature: .....

in the presence of:

Name of Witness: Click or tap here to enter text.

Occupation of witness: Click or tap here to enter text.

Address of witness:     Click or tap here to enter text.  
                                  Click or tap here to enter text.  
                                  Click or tap here to enter text.

Signature of Witness: .....

Dated: .....

## Excerpts from the Incorporated Societies Act

### 57 Officer's duty of care

An officer, when exercising powers or performing duties as an officer, must exercise the care and diligence that a reasonable person with the same responsibilities would exercise in the same circumstances, taking into account, but without limitation,—

- (a) the nature of the society; and
- (b) the nature of the decision; and
- (c) the position of the officer and the nature of the responsibilities undertaken by them.

### 62 When officer has interest

- (1) An officer (A) is **interested** in a matter if A—
  - (a) may obtain a financial benefit from the matter; or
  - (b) is the spouse, civil union partner, de facto partner, child, parent, grandparent, grandchild, sibling, nephew, niece, uncle, aunt, or first cousin of a person who may obtain a financial benefit from the matter; or
  - (c) may have a financial interest in a person to whom the matter relates; or
  - (d) is a partner, director, officer, board member, or trustee of a person who may have a financial interest in a person to whom the matter relates; or
  - (e) is interested in the matter because the society's constitution so provides.
- (2) However, A is not interested in a matter—
  - (a) merely because A receives an indemnity, insurance cover, remuneration, or other benefits authorised under this Act; or
  - (b) if A's interest is the same or substantially the same as the benefit or interest of all or most other members of the society due to the membership of those members; or
  - (c) if A's interest is so remote or insignificant that it cannot reasonably be regarded as likely to influence A in carrying out A's responsibilities under this Act or the society's constitution; or
  - (d) if A's interest is of a kind that is specified in the society's constitution for the purposes of this subsection.
- (3) Subsection (2)(d) applies only if the conditions prescribed by the regulations (if any) are satisfied.
- (4) In this section and [sections 63 to 65](#), **matter** means—
  - (a) a society's performance of its activities or exercise of its powers; or
  - (b) an arrangement, an agreement, or a contract (a **transaction**) made or entered into, or proposed to be entered into, by the society.