

# Privacy Policy for Wellington North Badminton Association

## 1. INTRODUCTION

This privacy policy explains how we collect, use, disclose and protect your personal information in accordance with the Privacy Act 2020. We are an incorporated society registered under the Incorporated Societies Act 2022 and our name is Wellington North Badminton Association Incorporated (WNBA). We are the data controller of your personal information.

Personal information means any information about an identifiable individual. We collect personal information from you when you join WNBA, participate in our activities, communicate with us, use our website or otherwise interact with us. The types of personal information we collect may include your name, contact details, membership status, date of birth, payment information, preferences, feedback, opinions and any other information you choose to provide us.

## 2. PURPOSE FOR COLLECTION OF PERSONAL INFORMATION

We use your personal information for the following purposes:

- To provide you with our services and benefits as a member of our society
- To communicate with you about our society, events, news, updates and opportunities
- To process your payments and donations
- To administer and manage our society, including our website and online platforms
- To comply with our legal obligations and professional standards
- To protect and enforce our rights and interests
- To improve our services and activities
- To conduct research and analysis
- To perform any other purpose for which you have given your consent.



**Wellington North  
Badminton**

Taylor Park, 24 Tawa Street  
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### **3. DISCLOSURE OF INFORMATION**

We may disclose your personal information to third parties who help us carry out the above purposes, such as service providers, contractors, agents, advisors, auditors, regulators and authorities. We may also disclose your personal information if required or authorised by law.

### **4. ACCESSING AND CORRECTING YOUR INFORMATION**

You have rights under the Privacy Act 2020 to access and correct your personal information held by us. You can also request that we delete your personal information or restrict its processing. You can also withdraw your consent to our use of your personal information at any time. To exercise any of these rights, please contact us at ph. 04 232 4774. We may charge a reasonable fee for providing access to your personal information.

### **5. UPDATING THIS POLICY**

We may update this privacy policy from time to time to reflect changes in our practices or the law. We will notify you of any material changes by posting the updated policy on our website or by other means of communication. Your continued use of our services or website after such notice constitutes your acceptance of the updated policy.

### **6. HOW TO MAKE A COMPLAINT ABOUT THIS POLICY**

If you have any questions or concerns about this privacy policy or how we handle your personal information, please contact us by email: [office@wnba.org.nz](mailto:office@wnba.org.nz). You can also make a complaint to the Office of the Privacy Commissioner if you are not satisfied with how we have dealt with your personal information.